

Humber College Pre-Placement Requirements Systems Navigator Students Mandatory Non-Medical Requirements

Students

- Retain all original completed copies of your required documentation.
- Have all documents available for:
 - your placement clearance appointment and
 - your placement agencies.
- After all pre-placement requirements are complete, book an appointment for your pre-placement clearance via this link: humberhealth.mywconline.com.

Checklist

- Give yourself a checkmark once you complete **each** of the following pre-placement requirements
 1. Standard First Aid Certificate [From an accredited provider. Expires every 3 years]
 2. CPR/AED Certificate – Level HCP/BLS [From an accredited provider. Expires every year]
 3. Vulnerable Sector Police Check [Expires every year and must not expire at any time during placement]
 4. LivingWorks START Certificate [Online 90-minute Applied Suicide Intervention Skills Training course and must obtain the Certificate by the beginning of semester 2 – No expiry]
 5. E-Orientation Certificates – 7 Modules [Required to complete the 7 online Certificates available in HSPnet, hspscanada.net, under E-Orientation for Practice Education. Please use Internet Explorer to access the E-Orientation modules, as described by [HSPnet system requirements](#). – No expiry]
 - i. AODA – Working Together
 - ii. 2020 Infection Control & TB Management (The Ottawa Hospital)
 - iii. FHSW Student Privacy And Confidentiality
 - iv. Worker Health And Safety Awareness In 4 Steps
 - v. Workplace Hazardous Materials Information System
 - vi. Workplace Violence And Harassment
 - vii. Covid-19 Assessment and PPE
 6. Co-Op Work Permit (**International Students only** - Must show co-op work permit to clearance office prior to beginning placement)