

# HUMBER COLLEGE

## PRE-PLACEMENT FIELD REQUIREMENTS – FIRST YEAR OTA & PTA STUDENTS

### MANDATORY NON-MEDICAL REQUIREMENTS - CHECKLIST

**\*NOTE: PLEASE RETAIN ALL ORIGINAL COPIES OF YOUR DOCUMENTS\*  
TO HAVE AVAILABLE FOR YOUR PLACEMENT PREREQUISITES CLEARANCE APPOINTMENT AND  
FOR YOUR FIELD PLACEMENT AGENCIES AS THEY MAY REQUEST TO SEE THEM WHEN YOU BEGIN YOUR PLACEMENT**

#### PRE-PLACEMENT CLINICAL REQUIREMENT

#### COMPLETED

**STANDARD FIRST AID CERTIFICATE** -----   
EXPIRES EVERY 3 YEARS

**CPR/AED CERTIFICATE – LEVEL HCP** -----   
EXPIRES EVERY YEAR

**RESPIRATORY MASK FIT CERTIFICATE** -----   
EXPIRES EVERY 2 YEARS

**VULNERABLE SECTOR POLICE CHECK** -----   
MUST NOT BE INITIATED BEFORE NOVEMBER 1<sup>ST</sup> (WITH THE EXPECTATION YOU RECEIVE DOCUMENTATION BY NOVEMBER 30<sup>TH</sup> - THIS MAY REQUIRE YOU TO REQUEST EXPEDITED COPY)

**E-ORIENTATION CERTIFICATES – 5 MODULES** -----   
STUDENTS REQUIRED TO COMPLETE THE 5 ONE-TIME ONLINE CERTIFICATES AVAILABLE IN HSPNET UNDER E-ORIENTATION FOR PRACTICE EDUCATION – NO EXPIRY

**1 - AODA – WORKING TOGETHER**

**2 - FOUR MOMENTS FOR HAND HYGIENE**

**3 - WORKER HEALTH AND SAFETY AWARENESS IN 4 STEPS**

**4 - WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM**

**5 - WORKPLACE VIOLENCE AND HARASSMENT**

**CO-OP WORK PERMIT** -----   
INTERNATIONAL STUDENTS ONLY - MUST SHOW CO-OP WORK PERMIT TO CLEARANCE OFFICE PRIOR TO BEGINNING PLACEMENT

**STUDENTS: ONCE YOU HAVE COMPLETED ALL YOUR PRE-PLACEMENT REQUIREMENTS; USE THIS ONLINE LINK TO BOOK AN APPOINTMENT FOR PRE-PLACEMENT CLEARANCE: [HTTPS://HUMBERHEALTH.MYWCONLINE.COM](https://humberhealth.mywconline.com).**