

eRequest

E-mail & Calendaring Service Synchronize My SmartPhone or Tablet with Exchange

First and Last Name: _____

YES, I would like to synchronize my corporate mail, calendar, contacts, tasks, and notes with my Smartphone or tablet!

DETAILS

1) Are you in Exchange right now?

Yes No, Date: _____

2) What is your device's make and model?

Manufacturer: _____

Model Number: _____

3) Is it a corporate or personal device?

Corporate OR Personal

4) What is the best way to contact you?

NOTE: Please submit a separate eRequest for each SmartPhone and tablet you own.

DISCLAIMER

I accept the terms and conditions (see reverse) associated with this service.

Signature

Date (YYYY/MM/DD)

FINANCIAL

Licensing and installation costs are currently covered by Information Technology Services.

MANAGEMENT APPROVAL

Signature

Date (YYYY/MM/DD)

Disclaimer

All corporate and personal SmartPhones and tablets synchronizing with Humber's staff e-mail and calendaring solution must adhere to following basic security requirements:

1. Prompt for a 4-digit unlock code before each use
2. Lock immediately when holstered and after five minutes of inactivity
3. Wipe all data after ten failed unlock attempts

Minimum security requirements will be enforced with each synchronization attempt.

IMPORTANT: Devices may be remotely wiped of all data upon termination of employment.