

HUMBER COLLEGE

PRE-PLACEMENT REQUIREMENTS – FREQUENTLY ASKED QUESTIONS (FAQ'S)

CLICK ON THE SPECIFIC QUESTION BELOW, OR SCROLL DOWN TO SEE THE RESPONSES TO ALL THE QUESTIONS.

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[1. HOW WILL I FIND OUT IF MY SPECIFIC PROGRAM REQUIRES ME TO COMPLETE A CLINICAL/FIELD PRE-PLACEMENT REQUIREMENTS FORM?](#)

IT IS NOTED IN THE PROGRAM DESCRIPTION OF YOUR PROGRAM CALENDAR OR VISIT THE FIELD CLINICAL PLACEMENT MAIN PAGE OF YOUR ACADEMIC SCHOOL OF HEALTH SCIENCES WEB PAGE AT [HTTP://HEALTHSCIENCES.HUMBER.CA/](http://healthsciences.humber.ca/).

[2. WHEN DOES THE PRE-PLACEMENT REQUIREMENTS FORM NEED TO BE COMPLETED?](#)

EACH PROGRAM HAS A SPECIFIC DUE DATE TO ALLOW FOR PROCESSING PRIOR TO PLACEMENT. WHEN YOU BEGIN THE PROCESS, KEEP IN MIND THE DATES REQUIRED AND THE LENGTH OF TIME FOR PROCESSING; SOME REGIONS REQUIRE A FEW MONTHS TO PROCESS YOUR REQUEST. YOU WILL **NOT** BE ALLOWED TO START PLACEMENT UNTIL **ALL** YOUR PRE-PLACEMENT REQUIREMENTS HAVE BEEN COMPLETED, PROCESSED, **AND** APPROVED.

[3. WHAT COULD I BE ASKED FOR ON THE PRE-PLACEMENT REQUIREMENTS FORM?](#)

DEPENDING ON YOUR SPECIFIC PROGRAM'S HEALTH REQUIREMENTS, YOU MAY BE ASKED FOR PROOF OF VACCINATIONS, LABORATORY BLOOD TEST RESULTS PROVING IMMUNITY, AND NON-MEDICAL REQUIREMENTS; PLEASE SEE BELOW LIST:

- TUBERCULOSIS (TB) SKIN TEST – VALID WHEN TESTED NO EARLIER THAN 6 MONTHS OR 12 MONTHS FROM THE FIRST DAY OF PLACEMENT (REFER TO YOUR PROGRAM PRE-PLACEMENT REQUIREMENTS FORM)

- MEASLES/MUMPS/RUBELLA (MMR)
- VARICELLA (CHICKEN POX)
- HEPATITIS B (HB)
- TETANUS/DIPHTHERIA/PERTUSSIS (TDAP) - EVERY 10 YEARS
- INFLUENZA VACCINE (FLU) - EVERY OCTOBER OR NOVEMBER
- VULNERABLE SECTOR POLICE RECORD CHECK – VALID WHEN ISSUED NO EARLIER THAN 6 MONTHS OR 1 YEAR FROM FIRST DAY OF PLACEMENT (REFER TO YOUR PROGRAM PRE-PLACEMENT REQUIREMENTS FORM)
- STANDARD FIRST AID CERTIFICATE – EVERY 3 YEARS
- CARDIOPULMONARY RESUSCITATION (CPR) CERTIFICATE – ANNUAL (REFER TO YOUR PROGRAM PRE-PLACEMENT REQUIREMENTS FORM)
- RESPIRATORY MASK FIT CERTIFICATE CARD - EVERY 2 YEARS
- ASIST – APPLIED SUICIDE INTERVENTION SKILLS CERTIFICATE

4. WHY DO I NEED A PRE-PLACEMENT REQUIREMENTS FORM?

YOU ARE REQUIRED TO COMPLETE A CLINICAL/FIELD PRE-PLACEMENT REQUIREMENTS FORM FOR ONE OR MORE OF THE FOLLOWING REASONS:

- TO MEET THE REQUIREMENT OF THE AGENCY FOR CLINICAL/FIELD PLACEMENT WITH VULNERABLE PERSONS
- TO MEET A GOVERNMENT REQUIREMENT
- TO MEET A PROGRAM REQUIREMENT
- TO ENSURE THE SAFETY OF THE STUDENT, PATIENTS AND CLIENTS

5. AS A STUDENT, WHAT ARE MY RESPONSIBILITIES?

- A. ENSURE THAT YOU ARE REGISTERED FOR THE PROGRAM AND HAVE PAID THE TUITION FEES IN FULL.
- B. CAREFULLY REVIEW YOUR SPECIFIC PROGRAM PRE-PLACEMENT REQUIREMENTS FORM AND THE GENERAL INFORMATION PROVIDED ON PRE-PLACEMENT SERVICES FOR YOUR SPECIFIC PROGRAM.
- C. YOU MUST COMPLETE THE IMPORTANT STEPS TO FOLLOW IN YOUR PRE-PLACEMENT REQUIREMENTS FORM IN EXACTLY THE ORDER LISTED.
- D. YOU MUST MAKE AN APPOINTMENT WITH YOUR HEALTH CARE PROVIDER OR WITH THE HUMBER HEALTH CENTRE TO COMPLETE **ALL** THE MEDICAL IMMUNIZATION INFORMATION ON THE FORM.
- E. YOU MUST ENSURE THAT YOU HAVE THE VALID CLEARANCE FOR VULNERABLE SECTOR POLICE RECORD CHECK, A VALID PROGRAM SPECIFIC STANDARD FIRST AID, A VALID PROGRAM SPECIFIC CPR - C, ASIST CERTIFICATE, AND VALID RESPIRATORY MASK FIT CERTIFICATE CARD.
- F. YOU BOOK AN APPOINTMENT ONLINE AT [HTTPS://HUMBERHEALTH.MYWCONLINE.COM](https://humberhealth.mywconline.com) FOR PLACEMENT PREREQUISITES CLEARANCE TO CLEAR YOUR MEDICAL AND NON-MEDICAL REQUIREMENTS
- G. AT YOUR SCHEDULED APPOINTMENT TIME, YOU **MUST** BRING **ALL** ORIGINAL PRE-PLACEMENT REQUIREMENTS FORM, DOCUMENTATION, AND CERTIFICATES.
- H. IF YOU ARE AN INTERNATIONAL STUDENT, YOU **MUST** BRING YOUR CO-OP WORK PERMIT.

6. WHERE DO I SUBMIT THE HEALTH FORM AND NON-MEDICAL DOCUMENTS WHEN DONE?

RETAIN **ALL** THE ORIGINAL COPIES OF YOUR FORMS/DOCUMENTATION/CERTIFICATES AS PROOF OF COMPLETION.

7. WHO PAYS FOR THE PRE-PLACEMENT REQUIREMENTS FORM COSTS?

THE COST OF COMPLETING THE PRE-PLACEMENT REQUIREMENTS IS THE RESPONSIBILITY OF EACH STUDENT ENTERING THE PROGRAM.

8. HOW MUCH WILL THIS COST ME?

COSTS WILL BE DEPENDENT UPON EACH STUDENT'S NEEDS. DOCTOR'S NOTES, X-RAYS, LABORATORY BLOOD TESTS, AND IMMUNIZATIONS MAY BE FREE OF CHARGE OR A CHARGE APPLIED BY YOUR DOCTOR'S OFFICE; THIS IS UP TO YOUR DOCTOR AND **NOT** HUMBER COLLEGE.

9. HOW LONG WILL IT TAKE ME TO COMPLETE THE CLINICAL/FIELD PRE-PLACEMENT HEALTH REQUIREMENTS?

FOR EACH STUDENT, IT CAN TAKE A DIFFERENT AMOUNT OF TIME. IF LABORATORY BLOOD TESTS ARE REQUIRED, IT COULD TAKE 6-12 WEEKS FOR RESULTS TO BE RETURNED TO YOUR DOCTOR.

10. IF REQUIRED, HOW CAN I OBTAIN A VULNERABLE SECTOR POLICE RECORD CHECK?

FOR INFORMATION ON OBTAINING A POLICE RECORD CHECK PLEASE VISIT THE SCHOOL OF HEALTH SCIENCES PLACEMENT PAGE AT: [HTTP://HEALTHSCIENCES.HUMBER.CA/FIELD-CLINICAL-PLACEMENT/POLICE-RECORD-CHECKS.HTML](http://healthsciences.humber.ca/field-clinical-placement/police-record-checks.html). REQUIREMENTS VARY DEPENDING ON THE CITY YOU RESIDE IN AND WHAT YOUR LOCAL POLICE SERVICE IS.

STUDENTS, [CLICK HERE](#) FOR INFORMATION ON OBTAINING A POLICE RECORD CHECK ▲ TOP

11. IF REQUIRED, WHERE CAN I TAKE THE STANDARD FIRST AID, CPR CERTIFICATE, AND ASIST COURSE(S)?

THESE COURSES ARE AVAILABLE AT HUMBER COLLEGE. PLEASE VISIT THE SCHOOL OF HEALTH SCIENCES PLACEMENT PAGE AT: [HTTPS://HEALTHSCIENCES.HUMBER.CA/FIELD-CLINICAL-PLACEMENT/STANDARD-FIRST-AID-CPR.HTML](https://healthsciences.humber.ca/field-clinical-placement/standard-first-aid-cpr.html).

- ASIST (APPLIED SUICIDE INTERVENTION SKILLS TRAINING)
- CARDIOPULMONARY RESUSCITATION (CPR) CERTIFICATE
- STANDARD FIRST AID CERTIFICATE ▲ TOP

12. IF REQUIRED, WHERE CAN I HAVE MY RESPIRATORY MASK FIT TESTING DONE?

RESPIRATORY MASK FIT TESTING IS AVAILABLE BY APPOINTMENT IN K201A. TO BOOK AN APPOINTMENT FOR MASK FIT TESTING VISIT [HTTPS://HUMBERHEALTH.MYWCONLINE.COM](https://humberhealth.mywconline.com). PLEASE ENSURE THAT YOU DO NOT EAT, DRINK OR SMOKE 30 MINUTES PRIOR TO THE APPOINTMENT AND IF APPLICABLE YOU ARE CLEAN SHAVEN.

13. WHAT HAPPENS IF MY PRE-PLACEMENT REQUIREMENTS FORM IS MISSING INFORMATION?

IF YOU'RE PRE-PLACEMENT REQUIREMENTS FORM OR DOCUMENTS IS MISSING INFORMATION AND NOT COMPLETE YOU WILL BE ASKED TO RETURN FOR ANOTHER APPOINTMENT.

14. WHAT HAPPENS WHEN MY CLINICAL/FIELD PRE-PLACEMENT REQUIREMENTS FORM IS COMPLETED?

WHEN YOU'RE CLINICAL/FIELD PRE-PLACEMENT REQUIREMENTS FORM IS COMPLETED; YOU'RE ACADEMIC COORDINATORS, FIELD ADVISORS/CLINICAL TEACHERS WILL BE NOTIFIED AS TO YOUR CLEARED STATUS.

15. HOW DO I FIND OUT MORE INFORMATION?

YOU CAN FIND OUT MORE INFORMATION BY VISITING [HTTP://HEALTHSCIENCES.HUMBER.CA/](http://healthsciences.humber.ca/); CONTACTING YOUR PROGRAM COORDINATOR OR VIA E-MAIL AT: PLACEMENTPRE-REQUISITE@HUMBER.CA.